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Receipt Number	_____
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## Amarillo Bi-City-County Health District

### Application for a Permit to Operate a Temporary Food Establishment

Name of Celebration	_____		
Site: location and address	_____		
Name of Organization	_____		
<b>sponsoring celebration</b> (if applicable)	_____		
Name of contact with sponsoring organization (if applicable)	_____		Contact Number
Name of business/person requesting permit	_____		Contact Number
Mailing Address _____	City _____	State _____	Zip Code _____
<b>Email address</b> (Required)	_____		
Revised rules will be emailed to this address			

## FOOD

Describe or list all the foods you will serve: **ONLY THE FOODS AND BEVERAGES LISTED WILL BE AUTHORIZED**

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- Will any foods be prepared at home? Yes  No
- Do all smokers, cookers and roasters have lids? Yes  No  NA
- Are all foods prepared in the booth? Yes  No

If no, where will food be prepared?

**And When?**

Where will you obtain all food products that will be served in your booth? \_\_\_\_\_

Where will you buy ice? \_\_\_\_\_

Is there a hand sink in the booth for hand washing? **If no, then a portable hand washing station must be used, ex. Cooler with spigot filled with warm water, 5 gallon bucket for gray water, soap and paper towels. **\*\*No Basins\*\*****

#### EQUIPMENT

What equipment will be inside the booth to keep cold foods at 41°F or below? \_\_\_\_\_

What equipment will be inside the booth to keep hot foods at 135° or above? \_\_\_\_\_

What equipment will be inside the booth to rapidly heat or cook foods \_\_\_\_\_

If you fry foods or use grease, how will the grease be disposed of and where? Yes  No  NA

Do you have hot and cold running water under pressure available in the booth? Yes  No  NA

How will you wash utensils if they become dirty or contaminated? \_\_\_\_\_

Will you have a thermometer available for checking cooking temperatures? Yes  No  NA

Do you have bleach available for sanitizing utensils and counters? Yes  No  NA

**BOOTH CONSTRUCTION**

**Floors** (No grass or dirt) Concrete  Asphalt  Wood  Other \_\_\_\_\_

**Walls/Ceilings** (Required) Metal  Canvas  Wood  Other \_\_\_\_\_

Are all windows, doors and counter openings screened? Required June 1st- Oct. 31st. Yes  No  NA

Date and time of event Month and date \_\_\_\_\_ Hours open \_\_\_\_\_

**IF THE APPLICATION IS NOT RECEIVED IN OUR OFFICE 2 WORKING DAYS PRIOR TO THE EVENT THE BOOTH MAY NOT BE PERMITTED TO OPERATE**

Applicant understands that if a permit is issued, then all provisions of the City ordinances and state laws must be complied with whether herein specified or not.

**IF YOU ARE NOT READY TO OPERATE WITHIN ONE HOUR OF THE ARRIVAL TIME OF THE SANITARIAN AND READY FOR AN INSPECTION, YOU MAY NOT BE PERMITTED TO OPERATE**

Applicant's signature \_\_\_\_\_ Daytime phone number \_\_\_\_\_

Permit fees: *** Fees are charged per number of <u>food</u> booths per day ***		
# of Booths	Large Events ≥ 21 Booths	Small Events ≤ 20 Booths
0-5	N/A	\$25
6-12	N/A	\$20
13-20	N/A	\$15
21-40	\$20	N/A
41-80	\$15	N/A
81+	\$10	N/A

\* **Licensed Caterers:** Licensed caterers must obtain a permit but are exempt from fees.

\* **Advanced Preparation:** If you are cooking or preparing food items prior to your event, an additional permit will be required for the proposed location. An inspection is required during the cooking or food preparation process. If advanced preparation is being conducted in a licensed food establishment, then the additional permit fee may be waived.

\* **Pre-Packaged Non-TCS Vendors:** If you are only serving pre-packaged Non-TCS food items (Ex: chips, cokes, candy bars in the original packaging) you will be exempt from permitting.

MAIL APPLICATION AND PERMIT FEE TO  
**Environmental Health Department**  
 PO Box 1971  
 Amarillo, TX 79105-1971

PHYSICAL ADDRESS  
**Environmental Health Department**  
 808 S. Buchanan  
 Amarillo, TX 79101